**Recommendation Form (추천서)**

**Please type or print clearly, legibly in black ink.**

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| --- |
| **1. Applicant Information** |
| Family Name(성) | Given Name(이름) | E-mail Address(이메일주소) |
|  |  |  |
| Applying for admission to Myongji University Graduate School for study toward the following degree:□ Master’s □ Doctoral □ Integrated Master’s and Doctoral |
| **2. To the person providing the recommendation** |
| This form should be returned in a sealed envelope; please seal it and sign across the seal. The applicant will forward the recommendation unopened to Myongji University with his/her other application documents.We are aware of the time and care necessary to prepare this evaluation and gratefully acknowledge your assistance. |
| **I have known the applicant for (\_\_\_\_\_ ) years in my capacity as (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ).** |
| **1. Please rate the applicant on each characteristic in comparison with other students at the same level by checking a box below:** |
|  | **No Basis for****Judgment** | **Excellent** | **Above Average** | **Average** | **Below Average** |
| A. Motivation for graduate work | □ | □ | □ | □ | □ |
| B. Intellectual ability for graduate work | □ | □ | □ | □ | □ |
| C. Breadth of general knowledge | □ | □ | □ | □ | □ |
| D. Understanding of major field | □ | □ | □ | □ | □ |
| E. Ability to analyze ideas | □ | □ | □ | □ | □ |
| F. Ethical standard & integrity | □ | □ | □ | □ | □ |
| G. Oral English expression skills | □ | □ | □ | □ | □ |
| H. Written English expression skills | □ | □ | □ | □ | □ |
| I. Promise in research/scholarship/creativity | □ | □ | □ | □ | □ |
| J. Overall, I expect the applicant’s graduate work to be | □ | □ | □ | □ | □ |
| **2. Please provide an assessment of the applicant’s strengths, weaknesses and other relevant comments.In your opinion, does the applicant pose the intellectual and personal qualification necessary for success in graduate work?** |
|  |
| **3. Respondent Information** |
| Family Name | First Name | Middle Name | 漢字姓名(Chinese & Japanese Only) |
|  |  |  |  |
| Telephone Number | Email Address |
|  |  |
| Institution | Institution Address |
|  |  |
| Respondent Signature | Date |
|  | (MM/DD/YYYY) |

**Please keep the recommendation in 1 page. DO NOT PRINT IT in TWO PAGES! 한 장에 다 작성해주세요. 두 장으로 나눠 인쇄하지 마세요!**

**If you need an extra space, please use a separate page additionally. 공간이 더 필요할 경우, 추가적으로 다른 페이지에 작성하세요.**