

2024 Spring Semester

Admission Guide for [Graduate Students]



MYONGJI
UNIVERSITY

<About our graduate programs>

1. Myongji University offers both weekday **daytime** and **evening courses**.
 - **General Graduate School(referred to as Graduate School)** : weekday daytime courses
 - **Special Graduate Schools** : weekday evening courses
 - A. Graduate School**
 - Majors: those not listed under Special Graduate Schools
 - Degree offered : Master's, Ph.D., and Master's/Ph.D. Integrated program
 - ※ MA program: 4 semesters / Ph.D. Program: 6 semesters / MA/Ph.D. Integrated program: 8 semesters
 - B. Special Graduate School**
 - Graduate School of Integrative Therapy, Graduate School of Education, Graduate School of Business, Graduate School of Social Welfare, Graduate School of Culture and Arts, Graduate School of Real Estate, Graduate School of Industry
 - Degree offered : Master's program(5 semesters)
2. Please make sure you are fully informed of the requirements for the program you are applying to as well as the location of the faculty to which your intended major belongs to.
 - **Seoul Campus** : 34 Geobukgol-ro, Seodaemun-gu, Seoul, 03674, Korea
 - **Yongin Campus** : 116, Myongji-ro, Cheoin-gu, Yongin, Gyeonggi-do, 17058, Korea
3. If a student does not meet the language requirement or submits an incomplete application, his/her application may be rejected before being proceeded to the next phase. In this case, the application and its fee are not be able to return. (General - TOPIK level 4, Arts and Physical - TOPIK level 3)
4. **The letter of recommendation** should be from an instructor in the institution you last attended. It must be signed by the instructor himself/herself.
5. **Financial Affidavit**: Official bank statement is required on bank letterhead. Please show an available balance in 20,000,000 KRW(minimum). For applicants currently residing in Korea, the account must be a Korean bank account. For applicants currently residing outside of Korea, the account must be a foreign bank account.
6. **For applicants who are scheduled for the performance test**, supplementary materials must be sent in advance along with other application documents (i.e. portfolio, CDs, DVDs, etc.)
7. If a student who did not fulfill the requirements or not passed for evaluation for a thesis, may be required to register for additional semesters to meet the graduation requirements.
8. **Transfer admission** : only available for students who have been enrolled or who are currently enrolled in the Korean Graduate School(s). (Not acceptable for students who were enrolled in or graduated from overseas universities.)
9. **Please note**:
 - ✓ The application fee is not refundable. Submitted documents will not be returned even when the applicant is not accepted.
 - ✓ Evaluation scores will not be disclosed.
 - ✓ Documents written in languages other than Korean or English must be translated into Korean and evaluated by an approved agency. (Originals also must be submitted.)
 - ✓ If any information provided by the applicant in the application is found to be false, the application will be rejected and any offer of enrollment will be withdrawn.
 - ✓ Any offer of enrollment will be withdrawn if the applicant who has not yet been conferred a Bachelor's degree at the time of submitting the application fails to submit his/her Certificate of Graduation by the designed date.

1. [Graduate school_weekday daytime courses]

A. Seoul Campus

| | Department | Major | New students | | Transfer | | Note |
|---|--|----------------------------------|--------------|-------|----------|-------|------|
| | | | Master's | Ph.D. | Master's | Ph.D. | |
| Humanities & Social Sciences | Korean Language and Literature | Korean Language and Literature | ○ | ○ | ○ | ○ | |
| | Chinese Language and Literature | Chinese Language and Literature | ○ | ○ | ○ | ○ | |
| | Japanese Language and Literature | Japanese Language and Literature | ○ | ○ | ○ | ○ | |
| | English Language and Literature | English Language and Literature | ○ | ○ | ○ | ○ | |
| | Arabic Studies | Arabic Studies | ○ | ○ | ○ | ○ | |
| | History | History | ○ | ○ | ○ | ○ | |
| | Library and Information Science | Library and Information Science | ○ | ○ | ○ | ○ | |
| | Art History | Art History | ○ | ○ | ○ | ○ | |
| | Philosophy | Philosophy | ○ | ○ | ○ | ○ | |
| | Creative Writing | Creative Writing | ○ | ○ | ○ | ○ | |
| | Public Administration | Public Administration | ○ | ○ | ○ | ○ | |
| | Economics | Economics | ○ | ○ | ○ | ○ | |
| | Political Science and Diplomacy | Political Science and Diplomacy | ○ | ○ | ○ | ○ | |
| | Digital media | Digital media | ○ | ○ | ○ | ○ | |
| | Child Development and Education | Child Education and Childcare | ○ | ○ | ○ | ○ | |
| | | Child Family Psychotherapy | ○ | ○ | ○ | ○ | |
| | Youth Education and Leadership | Youth Education and Leadership | ○ | ○ | ○ | ○ | |
| | Business Administration | Business Administration | ○ | ○ | ○ | ○ | |
| | | Real Estate | × | ○ | × | ○ | |
| | International Business and Trade | International Business and Trade | ○ | ○ | ○ | ○ | |
| Engineering | Data Technology | Data Technology | ○ | ○ | ○ | ○ | |
| | Application Software | Application Software | ○ | × | ○ | × | |
| | Digital Contents Design | Digital Contents Design | ○ | × | ○ | × | |
| Inter-disciplinary Program | Interdisciplinary Program of Social Welfare | | × | ○ | × | ○ | |
| | Interdisciplinary Program of Psychology Rehabilitation | | × | ○ | × | ○ | |

※ Programs marked with ○ are available.

- For Master's programs, the transfer is possible only for the 2nd and 3rd semesters.

- For Ph.D. programs, the transfer is only possible for the 2nd, 3rd, and 4th semesters.

※ All courses in Seoul Campus are taught in the Korean language. (Minimum TOPIK level 4 required)

B. Yongin Campus

| | Department | Major | New students | | | Transfer | | Note |
|-----------------------------|--|--|--------------|-------|------------|----------|-------|--|
| | | | Master's | Ph.D. | Integrated | Master's | Ph.D. | |
| Social Science | District Public Administration | District Public Administration | ○ | ○ | × | ○ | ○ | |
| Natural Sciences | Mathematics | Mathematics | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Physics | Physics | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Chemistry | Chemistry | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Food and Nutrition | Food and Nutrition | ○ | ○ | ○ | ○ | ○ | |
| | Biological Sciences | Biological Sciences | ○ | ○ | ○ | ○ | ○ | ⓔ |
| Engineering | Electrical Engineering | Electrical Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Electronics Engineering | Electronics Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Chemical Engineering | Chemical Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Materials Science & Engineering | Materials Science & Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Environmental Engineering & Energy | Environmental Engineering & Energy | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Computer Engineering | Computer Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Civil & Environmental Engineering | Civil & Environmental Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Transportation Engineering | Transportation Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Mechanical Engineering | Mechanical Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | | Imaginary Design Engineering | ○ | × | × | ○ | × | ⓔ |
| | Industrial & Management Engineering | Industrial & Management Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Energy Science & Technology | Energy Science & Technology | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Information & Communications Engineering | Information & Communications Engineering | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Semiconductor engineering | Semiconductor engineering | ○ | ○ | ○ | × | × | |
| Arts and Physical Education | Design | Design (Visual, Industry, Fashion, and Media Communications) | ○ | ○ | × | ○ | ○ | |
| | Physical Education | Physical Education | ○ | ○ | × | ○ | ○ | |
| | | Social Physical Education | ○ | ○ | × | ○ | ○ | |
| | Baduk | Baduk | ○ | ○ | × | ○ | ○ | |
| | Music | Music (Piano, Voice, Composition) | ○ | ○ | × | ○ | ○ | |
| | Film & Musical | Film | ○ | × | × | ○ | × | |
| | | Musicals | ○ | ○ | × | ○ | ○ | |
| Architecture | Architecture | Architecture | ○ | ○ | ○ | ○ | ○ | |
| | | Architecture History and Theory | ○ | ○ | ○ | ○ | ○ | |
| | | Urban and Complex Design | ○ | ○ | ○ | ○ | ○ | |
| | | Construction Management and Informatics | ○ | × | × | ○ | × | ⓔ |
| | | Space Design | ○ | × | × | ○ | × | |
| | | Zero Energy Architecture | ○ | × | × | ○ | × | |
| Inter-disciplinary Program | Interdisciplinary Program of Bio-modulation | | ○ | ○ | ○ | ○ | ○ | ⓔ |
| | Interdisciplinary Program of Security and Management Engineering | | ○ | ○ | ○ | ○ | ○ | |
| | Interdisciplinary Program of Disaster and Safety | Disaster and Safety | ○ | ○ | ○ | ○ | ○ | |
| | | Smart Engineering | ○ | × | × | ○ | × | |
| | Defense Industrial Security | | ○ | ○ | ○ | × | × | Ph.D. transfer is not available in 4 th semesters |
| | Convergence Health Care | | × | ○ | × | × | × | |

※ Programs marked with ○ are available.

※ All courses are taught in the Korean language except for courses reserved for these students who have been admitted to carrying out specific research projects during the enrolled semesters.
(Minimum TOPIK level 4 / TOPIK level 3 is required for students majoring in the field of Arts and Physical Education.)

※ Programs marked with ⓔ are for students who have been admitted to carrying out specific research projects during the enrolled semesters under the supervision of each academic adviser.

※ Applicants for natural science and engineering should consult with the head professor of the department before applying.
(Refer to the Graduate School website for the faculty)

2. [Special Graduate School_weekday evening courses]

| Graduate Schools (Location) | Field | Department | Major | Master's | |
|--|--------------------------------------|---|--|----------|----------|
| | | | | New | Transfer |
| Graduate School of Integrative Therapy (Seoul Campus) | Humanities / Social Science | Counseling Psychology | Counseling Psychology | ○ | ○ |
| | | ※ Youth Education | Youth Education | ○ | ○ |
| | Arts / Physical Education | Music Therapy | Music Therapy | ○ | ○ |
| | | ※ Child Psychotherapy | Play Therapy, Family Therapy | ○ | ○ |
| | | Art Psychotherapy | Art Therapy, Expressive Art Psychotherapy | ○ | ○ |
| | | Speech Therapy | Speech Therapy | ○ | ○ |
| | | Life Sports Education | Life-Long Sports, Contemporary Dance, Taekwondo, Rehabilitation Exercise | ○ | ○ |
| Graduate School of Education (Seoul Campus) | Humanities / Social Science | Education | Teaching Korean for Foreigners | ○ | ○ |
| | | | Image Development | ○ | ○ |
| Graduate School of Social Welfare (Seoul Campus) | Humanities / Social Science | Social Welfare | Social Welfare for Seniors, Welfare for the Child and Youth, Social Welfare Policy | ○ | ○ |
| Graduate School of Culture and Arts (Seoul Campus) | Humanities / Social Science | Cultural Heritage Conservation Management | Cultural Heritage Conservation Management | ○ | ○ |
| | | ※ Art History | Art History | ○ | ○ |
| | Arts / Physical Education | ※ Performance Contents | Performance Contents | ○ | ○ |
| | | Korean Music | Korean Music | ○ | ○ |
| | | Church Music | Church Music, Music & Arts Management | ○ | ○ |
| | | Piano Pedagogy | Piano Pedagogy | ○ | ○ |
| | | Practical Music | Practical Music | ○ | ○ |
| Graduate School of Real Estate (Seoul Campus) | Humanities / Social Science | Real Estate | Real Estate Asset Management, Real Estate Development Finance, Real Estate Auction, National Territory Space Information, Urban Regeneration | ○ | ○ |
| Graduate School of Business (Seoul Campus) | Humanities / Social Science | ※ Management | Business Management | ○ | ○ |
| | | Service Management | Service Management | ○ | ○ |
| | | Sports Management | Sports Management | ○ | ○ |
| | | Distribution and Logistics | Distribution and Logistics | ○ | ○ |
| Graduate School of Industry (Yongin Campus) | Humanities / Social Science | Counseling and Welfare | Counseling and Welfare, Childcare Counseling | ○ | ○ |
| | Natural Science | Food and Nutrition | Korean Traditional Food and Culture, Oriental Medicine | ○ | ○ |
| | Engineering / Arts | Cultural Heritage | Cultural Heritage Preservation Technology, Cultural Heritage Survey Design, Hanok | ○ | ○ |
| | | Convergence Security and Safety | Convergence Security and Safety | ○ | ○ |
| | | Industrial Systems Management | International Exchange Management, Enneagram Counseling Psychology, Sports Industry | ○ | ○ |
| | | Ceramic Arts Engineering | Soji, Enamel, Tea Culture | ○ | ○ |
| | | ※ Performing Arts | Performing Arts, Pop music | ○ | ○ |
| | Natural Science / Physical Education | Health Science Industry | Health Science, Sports Coaching | ○ | ○ |

※ For similar departments to general graduate schools(weekday courses), visa documents may not be issued, therefore, applicants must consult with the staff in charge of admissions in advance.

※ Transfer admission is possible only for students who were enrolled in the Korean Graduate School, and also who apply for the 2nd and 3rd semesters.

※ All courses are taught in Korean language (Minimum TOPIK level 4 is required. TOPIK level 3 is required for students majoring in the field of Arts and Physical Education.).

3. Admission Requirements

A. Common

| Eligibility | |
|---|---|
| Nationality | The Applicant and both parents must be non-Korean |
| Language requirements for departments being given in Korean | <p>Language requirement: Must fulfill at least one of the followings:</p> <ol style="list-style-type: none"> ① Those whose undergraduate/graduate major was the Korean language from a university in Korea or his/her home country. ② Those who have obtained minimum TOPIK (Test of Proficiency in Korean) Level 4 ※ Department of Arts and Physical Education: Minimum TOPIK Level 3 ③ Those who have passed the Korean Language Test administered by Myongji University (Required to submit the official TOPIK test result within 6 months from their admission.) *TOPIK Level 4 is required / Department of Arts and Physical Education : TOPIK Level 3 ④ Test of Sejong Korean language School ⑤ KIIP ⑥ Those who have been approved by the Dean of Office International Affairs upon the official recommendation by the department chair given students' academic excellence. In such cases, admitted applicants are required to complete a minimum of 2 semesters in the Myongji University Korean Language Education Center. |
| Language requirements for departments being given in English ※ Students who have been admitted to carrying out specific research projects under the supervision of each academic adviser | <p>Language requirement: Must fulfill at least one of the followings:</p> <ol style="list-style-type: none"> ① Those who have obtained minimum TOEFL 530(CBT 197, iBT 71), IELTS 5.5, CEFR B2 or TEPS 600(NEW TEPS 327) ② Students who can submit a certificate of graduation and proof of English courses among students with nationality in a country that uses English as an official language. |

B. Specific to programs

| Eligibility | |
|--|--|
| New students - Mater's - Integrated Master's & Ph.D. Program | <ol style="list-style-type: none"> 1) Bachelor's degree holders or those who are expected to obtain Bachelor's degree (at the latest by February 2023) ※ Students are failed to submit the Graduation of Certificate for the Bachelor's Degree by February 22, 2023, via express mail, admission will withdraw any offer of enrollment. 2) Students who are deemed to have an equivalent qualification of Bachelor's degree under the relevant law |
| New students - Ph.D. Program | <ol style="list-style-type: none"> 1) Master's degree holders or those who are expected to obtain a Master's degree (at the latest by February 2023) ※ Students are failed to submit the Graduation of Certificate for the Master's Degree by February 22, 2023, via express mail, admission will withdraw any offer of enrollment. 2) Students who are deemed to have an equivalent qualification as a Master's degree under the relevant law |
| Transfer Program - 2nd and 3rd Semester for Master's - 2nd, 3rd or 4th Semester for Ph.D. | <ol style="list-style-type: none"> 1) Must be currently enrolled in, or has completed courses, or graduated from a Master's/Ph.D./Integrated degree program in Korea, and has obtained a minimum of 6 credits every semester. ※ Only those currently enrolled in the graduate program of any Korean university are eligible to apply. Transfer applicants have completed at least 2 semesters in a previous institution before applying. ※ For each semester in the previous institution, credit transfer is allowed up to 6 credits. ※ Special Graduate Schools <ul style="list-style-type: none"> - Spring semester : Available for applying to the 2nd and 3rd semesters. - Fall semester : Available for applying to the 3rd semester. |

※ If the student's major in his/her previous academic degree is different from the major he/she is now applying for, maximum of 12 prerequisite credits may be required.

4. Admission process and criteria

A. Admission process

| Category | Admission Process |
|--------------------------------------|---|
| Applicants residing in Korea | Evaluation of application documents + Online interview (If an applicant fails to show up for a previously scheduled interview, his/her application will be removed from consideration.) |
| Applicants residing outside of Korea | Evaluation of application documents + Online interview (If an applicant fails to show up for a previously scheduled interview, his/her application will be removed from consideration.) |

B. Admission criteria

- An evaluation of essays and recommendations, grades received in an applicant's particular course of study, and the depth and breadth of extracurricular pursuits, including research, language proficiency, etc.

5. Application schedule

| | 1 st Period (YYYY.MM.DD) | 2 nd Period (YYYY.MM.DD) | 3 rd Period (YYYY.MM.DD) | Important Information |
|--|--|--|--|---|
| Application | 2023.09.25(Mon) ~10.23(Mon) | 2023.11.22(Wed) ~11.29(Wed) | 2023.12.22(Fri) ~12.29(Fri) | - Complete the online application (enter.mju.ac.kr) and submit the documents either via post or in-person. |
| Evaluation of application documents | 2023.10.24(Tue) ~11.04(Sat) | 2023.11.30(Thu) ~12.02(Sat) | 2023.12.30(Sat) ~2024.01.06(Sat) | |
| Interview | 2023.11.08(Wed) ~11.10(Fri) | 2023.12.13(Wed) ~12.15(Fri) | 2024.01.10(Wed) ~01.11(Thu) | - Interview schedule can be found on our website : enter.mju.ac.kr - Interview will be conducted online. |
| Application Result | 2023.11.23(Thu) | 2023.12.28(Thu) | 2024.01.22(Mon) | - Log in to view your application result: enter.mju.ac.kr |
| Tuition payment / Submission of Additional Documents | 2023.11.23(Thu) ~11.30(Thu) | 2023.12.28(Thu) ~2024.01.04(Thu) | 2024.01.22(Mon) ~01.29(Mon) | - Log in to view your tuition invoice: enter.mju.ac.kr - Successful applicants must submit a Financial Affidavit within the period |
| Issuance of official admission documents required for visa application | 2023.12.05(Tue)~ | 2024.01.09(Tue)~ | 2024.02.01(Thu)~ | ※ Only issued to those who have completed all application documents and payment process. |
| Orientation | 4th week of February, 2024 | | | |
| Course Registration | 4th week of February, 2024 | | | |
| Beginning of Semester | 2024.03.01(Fri) | | | |

※ Respective Korean embassy/consulates have sole discretion on the issuance of a visa, and Myongji University is not in a position to offer any support in this regard. It may take over three months in certain countries or different documents may be required depending on the country.

※ 3rd application period is only applicable to applicants currently residing in Korea. / specific research projects student X

6. Myongji University Korean Language Test

| | 1 st Period (YYYY.MM.DD) | 2 nd Period (YYYY.MM.DD) | Important Information |
|--------------------|--|--|--|
| Application Period | 2023.10.02(Mon) ~10.10(Tue) | 2023.11.20(Mon) ~11.24(Fri) | <ul style="list-style-type: none"> ■ online application (http://enter.mju.ac.kr) ■ Fee : 50,000KRW *Transaction/Remittance fee will be paid by the sender. ■ Send e-mail including date of remittance, name of remitter, and payment receipt to admission@mju.ac.kr <div style="border: 1px solid black; padding: 5px;"> <input type="checkbox"/> Bank name and account number: Hana Bank 521-910002-83204 <input type="checkbox"/> Swift Code: KOEXKRSE <input type="checkbox"/> Address : KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea <input type="checkbox"/> Remittee: Myongji University </div> |
| Exam Date | 2023.10.20(Sun) 10:00 (Seoul Campus) | 2023.12.03(Sun) 10:00 (Seoul Campus) | <ul style="list-style-type: none"> ■ Registration Confirmation : Can be printed starting from 2 days before the exam at enter.mju.ac.kr ■ Must bring your official ID card |
| Exam Result | 2023.10.27(Fri) -Please check online for result | 2023.12.08(Fri) -Please check online for result | <ul style="list-style-type: none"> ■ For those who have passed Korean Proficiency Test administered by Myongji University must submit the copy of Korean Language Test Result Confirmation (printed at enter.mju.ac.kr) along with other application documents |

※ Schedule may be adjusted without advance notice.

※ Only available for applicants who are not able to submit the official TOPIK test result at the time of submitting the application.

※ Students who have passed the test will not be required to take additional Korean language courses.

(However, these students are required to submit the official TOPIK test result within 6 months from their admission.)

*Topik 4 is required, except for the Department of Arts and Physical Education (TOPIK Level 3)

7. Required Documents ※All documents must be translated into Korean or English and submitted notarized

| | Type of Documents |
|--|---|
| 0 | Payment Receipt of Application Fee [KRW 100,000] *All transaction fees (i.e. foreign transaction fees and currency conversion fees) for the bank-to-bank transfer are to be borne by the sender <input type="checkbox"/> Bank name and account number: Hana Bank 521-910004-84504 <input type="checkbox"/> Swift Code: KOEXKRSE <input type="checkbox"/> Address: KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea <input type="checkbox"/> Remittee: Myongji University |
| 1 | Myongji University Application Form (Please complete the online application form: enter.mju.ac.kr → Print the document and sign on two places → Submit the application with other required documents (You must click "Submit" to complete the online application process.) ※ Application includes: study plan, student consent to release education record, consent form for the use of personal information ※ Must be written in Korean language if the language of instruction for the faculty is Korean Must be written in English language if the language of instruction for the faculty is English |
| 2 | Recommendation letter from a professor or an academic adviser - Use our template |
| 3 | Certificate of Graduation (from each institution you attended / Either or Both Bachelor's and Master's) - original ※ For those who are expected to graduate, the graduation certificate must be submitted by February 21, 2024, after submitting the graduation expectation certificate <div style="border: 1px solid black; padding: 5px;"> Official Certificate of Graduation or Completion of college or University must be certified by Korean Embassy for Consular Confirmation or be attached by Apostille, issued by the competent authority. 1. Students applying from a country that is a party to the Apostille Convention: Must request the competent authority to issue the Apostille, which is then to be attached to your document. ※Please contact the Ministry of Foreign Affairs and Trade for related inquiries: 02)2100-7600 or 02)3210-0404 2. Students applying from a country that is not a party to the Apostille Convention: Have the document/diploma certified by the Korean embassy in your city/country of residence or the respective embassy/consular in Korea for Consular confirmation. 3. Chinese students : Qualification certificate issued by Education Ministry's Academic Degree Certification Center ① China Credentials Verification (http://www.chsi.com.cn) ② China Academic Degrees & Graduate Education Information (http://www.cdgd.edu.cn) </div> |
| 4 | Official transcripts (from each institution you attended / Either or Both Bachelor's and Master's) - original ※ Applicants who are expected to graduate must submit the full transcript by February 21, 2024 |
| 5 | [Majors of which language of instruction is Korean] : Minimum TOPIK level 4 (Minimum Level 3 for the Department of Arts and Physical Education) [Students who have been admitted to carrying out specific research projects under the supervision of their academic advisors] : Minimum TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 327) or official certificate (i.e. transcript, certificate of graduation) to verify the student's medium of University education was English (applicable for those whose first language is English, and who have citizenship and completed higher education studies in an English-speaking country.) |
| 6 | Copy of Passport (Applicant) ※ If an applicant does not have a passport, he/she must notify in advance, and if it is impossible to make visa documents, Also, the applicant is responsible for this issue |
| 7 | Copy of Alien Registration card (BOTH FRONT AND BACK) ※ Not applicable for those those who reside outside of Korea ※ For applicants residing in Korea, failure to submit this document may result in various legal consequences. |
| 8 | Copy of Identification (Applicant, Both Parents) |
| 9 | Official document indicating parent-child relationship between the applicant and his/her parents - original ※ Chinese students : Copy of Hukou (household registration) ※ If an applicant is not listed under his/her the legal guardian(s) in Huoku, he/she is required to submit the official document which can prove his/her relationship to legal guardian(s)/parent(s). |
| 10 | For applicants in the following Department/Majors: 1) Creative Writing Major: List and collection of creative works 2) Department of Design: Portfolio 3) Department of Music A) Piano: 2 songs from a different era, each within 30 minutes B) Vocal: 1 aria and 2 art songs C) Composition: Minimum 4 pieces composed within the last 3 years(sheet or play music is to be submitted) 4) Department of Music Therapy A) Common : To sing '당신을 사랑받기 위해 태어난 사람' (memorized) while playing a piano or guitar B) Prepared piece of your choice : To sing a memorized work of your choice while playing on a piano or guitar (the sheet music to be submitted) ※ Above-mentioned materials must be submitted together with the application documents. Those applying for the Department of Music or Music Therapy must use an external USB or CD to submit their work. |
| 11 | Certificate of Employment |
| 12 | Thesis of Master's degree |
| Submission of Additional Documents (Successful Applicants) | Financial Affidavit : It must be submitted before the Official Admission is issued after the tuition fee is paid. In addition, visa documents cannot be issued and acceptance is canceled if not submitted. ① Applicants residing outside of Korea : Applicant's bank statement with the minimum balance of minimum \$20,000 that was issued within 30 days (Must be original, no copy accepted, Bank account must be in applicant's name.) - Chinese Applicant : Freeze period must remain for more than 3 months as of the visa application date, and only balance certificates issued by the four major Chinese banks (China Agricultural Bank, China Construction Bank, China Industrial Bank, and China Bank) are recognized. - Vietnamese Applicant : Freeze period must remain for more than 6 months as of the visa application date. ② Applicants residing in Korea : Applicant's bank statement (issued by a Korean bank) with the minimum balance of KRW 20,000,000 (Bank account must be in the applicant's name.) ③ Students who have been admitted to carrying out specific research projects under the supervision of each academic adviser : Instructor's guarantee and financial affidavit documents (It will be delivered as separate guidelines) ※ Applicable to applicants in Korea when applying for change of status of residence in Korea, and overseas applicants when applying for a visa at the embassy in the home country Certificate of entire attendance rate of Korean language Education institutions located in Korea (Submit only to the relevant applicants) |

※ Please complete the online application first (enter.mju.ac.kr). The documents are to be assemble in the order as listed above.

8. Admission Process

| | | |
|-------------------|--|---|
| Admission Process | Online Application and submission of required application documents | <ul style="list-style-type: none"> Please complete the online application form: enter.mju.ac.kr → Print the document and sign on two places → Submit the application with other required documents via post or in-person (You must click "Submit" to complete the online application process.) ※ Any false, misleading, or incomplete statements or information may result in denial or rescinding of the offer of admission. Applicant is responsible for making sure that the information provided is complete and accurate. Application fee : KRW 100,000 <div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> <input type="checkbox"/> Bank name and account number: Hana Bank 521-910004-84504 <input type="checkbox"/> Swift Code: KOEXKRSE <input type="checkbox"/> Address: KEB HANA Bank, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, Korea <input type="checkbox"/> Remittee: Myongji University </div> <ul style="list-style-type: none"> Must e-mail the remittance receipt, containing the date and sender's name to grad@mju.ac.kr Must Send the documents to (17058) 경기도 용인시 처인구 명지로 116 명지대학교 국제교류처 외국인학생지원팀 Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA |
| | ↓ | |
| | Registration Confirmation | <ul style="list-style-type: none"> Print your Registration Confirmation at enter.mju.ac.kr (log-in required) |
| | ↓ | |
| | Evaluation of application documents / Online interview | <ul style="list-style-type: none"> All applicants who have passed the document screening phase are required to be present for an interview. ※ Application fee is non-refundable even if you miss the interview schedule/fail to be present for an interview. In such case, your application will not be considered. |
| | ↓ | |
| | Application Result | <ul style="list-style-type: none"> Print your acceptance letter and tuition invoice: enter.mju.ac.k (log-in required) |
| | ↓ | |
| | Tuition payment | <ul style="list-style-type: none"> Must e-mail the remittance receipt, containing the date and sender's name to grad@mju.ac.kr (The sender must be the student himself/herself *name as appeared in passport) |
| | ↓ | |
| | Submission of additional documents | <ul style="list-style-type: none"> Financial affidavit must be submitted within the period after payment of tuition, and visa documents cannot be issued and acceptance is canceled, if not submitted |
| | ↓ | |
| | Issuance of official admission documents required for visa application | <ul style="list-style-type: none"> For applicants residing in Korea (Visa type D-4) : You are obliged to remain enrolled in the Korean Language Education Center until your visa is changed. Also, your attendance for Korean Language Education Center classes is required until your visa is changed. Information pertaining for change of visa for students currently residing in Korea will be announced shortly. |

9. Tuition and fees

※ Based on 2023 academic year. Note that all tuition and fee rates are subject to change without notice.(enter.mju.ac.kr)

A. Graduate School

[Currency : KRW]

| Degree | Division | Admission fee | Tuition | Total |
|----------------------------------|---|---------------|-----------|-----------|
| Master's | Humanities | 930,000 | 4,864,000 | 5,794,000 |
| | Natural Science / Physical Education | | 5,682,000 | 6,612,000 |
| | Engineering / Arts | | 6,377,000 | 7,307,000 |
| Ph.D. | Humanities | | 4,905,000 | 5,835,000 |
| | Natural Science / Physical Education | | 5,815,000 | 6,745,000 |
| | Engineering / Arts | | 6,408,000 | 7,338,000 |
| Integrated (Master's & Ph.D.) | 1st ~ 4th semester : Tuition for Master's program 5th ~ 8th semester : Tuition for Ph.D. program | | | |

※ Baduk studies → Natural Science / Physical Education ※ Architecture → Engineering / Arts

B. Special Graduate School

[Currency : KRW]

| Degree | Division | Admission fee | Tuition | Total |
|----------|--------------------------------------|---------------|-----------|-----------|
| Master's | Humanities | 930,000 | 4,568,000 | 5,498,000 |
| | Natural Science / Physical Education | | 5,047,000 | 5,977,000 |
| | Engineering / Arts | | 5,332,000 | 6,262,000 |

10. Scholarships

| Type | Requirements |
|---|---|
| Myongji Global Scholarship II (50% reduction) | Minimum TOPIK Level 5 or IELTS level 7 |
| Myongji Global Scholarship III (30% reduction) | Minimum TOPIK Level 4 or IELTS level 6 |
| Myongji Global Scholarship IV (20% reduction) | International students who are not recipients of Myongji Global Scholarship II or Myongji Global Scholarship III |
| Myongji Global Scholarship I (100% reduction) | 1 st semester : for students who have been admitted to carrying out specific research projects during the enrolled semesters under the supervision of each academic adviser. 2 nd semester : Students with GPA of 4.0 or above |

※ Scholarships are subject to change

※ Scholarship for the new students is only valid for the first semester only. For the second semester, please refer to the relevant information on the website. (gsi.mju.ac.kr)

11. Dormitory Fees ※ Based on 2023 academic year. Subject to change for 2024 academic year.

[Currency : KRW]

| Campus | Room type | 1 semester (16 weeks) | Meal plan |
|--------|-----------------------|--------------------------|--------------------------|
| Seoul | 2-person(Female only) | 1,464,720 KRW | ※ Meals not included |
| | 4-person | 1,088,400 KRW | |
| Yongin | 4-person | 1,119,000 KRW | ※ 50 meal cards included |

1. Allocation of dormitories is on a first-come, first-served basis. If the number of applications for dormitories exceeds the limit, applications may not be possible according to the criteria for selecting dormitorie

2. <https://dorm.mju.ac.kr>

12. Graduation requirements

※ It can be changed depending on the situation in the school, and can be checked by the department of Graduate School after the start of semester.

| Graduation Requirements | | | | | | | | | |
|-------------------------------|------------------|------------------------------|-------------------------|-----------------------|--|--------------------|-----------------|---------------------------------|----------------------------|
| Requirements for Courses | | | Requirements for Thesis | | | | | | Submission of final thesis |
| Degree | Required Credits | Minimum Registered Semesters | Guide on Thesis | Foreign Language Exam | Test of Proficiency in Korean (TOPIK) | Comprehensive Exam | Ethics Training | Submission of Thesis Plan | |
| Master's | 24 | 4 (2 Years) | 2P | Pass | Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education) | Pass 2 Courses | Pass | During 3 rd Semester | Pass |
| Ph.D. | 36 | 6 (3 Years) | 4P | Pass | | Pass 4 Courses | Pass | During 4 th Semester | Pass |
| Integrated (Master's & Ph.D.) | 60 | 8 (4 Years) | 6P | Pass | | Pass 4 Courses | Pass | During 6 th Semester | Pass |

A. Graduate school

- Students may write their thesis in either English or Korean, but the thesis language must be approved by the student's adviser in advance.
- Students must complete the requirements for courses before taking the comprehensive exam.
- Students must complete the requirements for both courses and thesis before writing a thesis (including thesis evaluation). Those who have not fulfilled requirements or who have not passed their thesis may be required to register for additional semesters to meet the graduation requirements.
- If the student's major in his/her previous academic degree is different from the major he/she is now applying for, maximum 12 credits may be additionally required (prerequisite courses). The student must complete all prerequisite courses to graduate and obtain the degree. (Those who have submitted the official TOPIK test result for admission are not applicable with the above.)

B. Special Graduate School ※ Thesis requirement: Either **Thesis writing** or **Taking additional credits**

1) Graduation Requirements (Thesis)

| A. Graduation Requirements (Thesis) | | | | | | | | |
|-------------------------------------|------------------|------------------------------|-------------------------|--------------------|-----------------|---------------------------------|--|----------------------------|
| Requirements for Courses | | | Requirements for Thesis | | | | | Submission of final thesis |
| Degree | Required Credits | Minimum Registered Semesters | Guide on Thesis | Comprehensive Exam | Ethics Training | Submission of Thesis Plan | Test of Proficiency in Korean (TOPIK) | |
| Master's | 24 | 5 (2.5 years) | 1P | Pass 2 Courses | Pass | During 4 th Semester | Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education) | Pass |

2) Graduation Requirements (Taking additional credits) * Find the website for the list of majors which offer non-thesis option

| B. Graduation Requirements (Taking additional credits) | | | | |
|--|------------------|------------------------------|--------------------|--|
| Requirements for Courses | | | Comprehensive Exam | Test of Proficiency in Korean (TOPIK) |
| Degree | Required Credits | Minimum Registered Semesters | Pass 2 Courses | Minimum Level 4 required (Minimum Level 3 for majors in the field of Arts and Physical Education) |
| Master's | 30 | 5 (2.5 years) | | |

- ※ [Graduate School of Social Welfare] Students who plan to write a thesis must take 2 pre-required courses: Social Welfare Research(3rd semester) and Social Welfare Data Analysis(4th semester)
- ※ [Graduate School of Integrative Therapy] Those students who considering obtaining a "Certificate of Lifelong Education" must take 16 major credits and five credits in the teacher training category in advance. If those who decide not to write a thesis, they are required to take additional 6 credits.
- ※ Graduate School of Education: 16 major credits and 8 credits (in the category of teacher training). If those who decide not to write a thesis, they are required to take additional 6 elective credits.
- ※ Comprehensive Exam: Only available for students who have average GPA of minimum 3.0 (minimum 18 credits) and who have also completed at least 4 semesters including those who are in their 4th semester. (Those who have submitted the official TOPIK test result for admission are not applicable with the above.)

C. Fee of Thesis Examination / Various Exam

[Currency : KRW]

| Fee of Thesis Examination | | Comprehensive Exam | English Exam |
|---------------------------|---------|------------------------|--------------|
| Master's | Ph.D. | 20,000 for each course | 10,000 |
| 240,000 | 820,000 | | |

※ Students pay the full amount of interpretation that occurs when proposing a thesis

13. Contact Information

- ▶ Telephone : 031-324-1055
- ▶ Email : grad@mju.ac.kr
- ▶ Address : (17058) 경기도 용인시 처인구 명지로 116 명지대학교 국제교류처 외국인학생지원팀
Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA

14. Official website

- ▶ Office of International affairs: enter.mju.ac.kr
- ▶ Myongji University: www.mju.ac.kr
- ▶ Graduate School: (English) gsi.mju.ac.kr / (Korean) gs.mju.ac.kr
- ▶ Graduate School of Education: mjedu.mju.ac.kr

15. Contact Information of Departments

| Seoul Campus | Yongin Campus |
|---|---|
| <p>College of Humanities Korean Language & Literature / Arabic Studies : 02-300-0520/0590 English Language & Literature / Philosophy: 02-300-0530/0630 Chinese Language & Literature / Art History : 02-300-0550/0610 Japanese Language & Literature / Library & Information Science : 02-300-0560/0580 Creative Writing / History : 02-300-0510/0570</p> <p>College of Social Science Child Development & Education / Youth Education & Leadership : 02-300-0600/0620 Public Administration / Social Welfare: 02-300-0660/0659 Political Science & Diplomacy / Digital Media : 02-300-0690/0700 Economics : 02-300-0680</p> <p>College of Business Administration Business Management : 02-300-0759 International Business & Trade : 02-300-0760 Management Information / Real Estate : 02-300-0739</p> <p>College of Law Law : 02-300-0804</p> <p>College of Information Communications and Technology Data Technology/Application Software/Digital Contents Design : 02-300-0643</p> <p>Graduate School Interdisciplinary Program of Psychology Rehabilitation : 02-300-1622 Interdisciplinary Program of Social Welfare : 02-300-1622</p> | <p>College of Natural Sciences Mathematics/Physics / Chemistry : 031-330-6148 Biological Sciences / Food & Nutrition : 031-330-6152</p> <p>College of Engineering Electrical Engineering : 031-330-6971 Electronics Engineering : 031-330-6975 Chemical Engineering : 031-330-6969 Civil & Environmental Engineering : 031-330-6406 Materials Science & Engineering : 031-330-6457 Mechanical Engineering : 031-330-6955 Computer Engineering : 031-330-6966 Industrial & Management Engineering : 031-330-6954 Information & Communications Engineering : 031-330-6970 Transportation Engineering: 031-330-6976 Environmental Engineering & Energy : 031-330-6686</p> <p>College of Arts & Physical Education Music / Baduk: 031-330-6252 Physical Education / Film & Musical : 031-330-6253 Design : 031-330-6299/6279</p> <p>College of Architecture Architecture / Space Design : 031-330-6765</p> <p>College of Information Communications and Technology Information & Communications Engineering : 031-330-6970</p> <p>Graduate School District Public Administration: 031-330-6733 Energy Science & Technology : 031-330-6688 Interdisciplinary Program of Biomodulation : 031-330-6733 Interdisciplinary Program of Security & Management Engineering : 031-330-6733 Interdisciplinary Program of Disaster & Safety : 031-330-6733</p> |

※ Dialing from abroad : (Seoul city) +82-2-300-XXXX / (Yongin city) +82-31-330-XXXX

※ Students applying to Master's or Doctoral programs in Graduate School must have a designated academic advisor before being officially enrolled in the program. Therefore, applicants are advised to contact the relevant faculty by email first to schedule a meeting. (Refer to directory on www.mju.ac.kr)

16. Myongji University



Since its foundation in 1948, more than 130,000 graduates have left Myongji with confidence that their knowledge and genuine consideration for others will make the world a better place. As a private university founded upon Christian faith and values, we are proud to have been a home to our graduates who are now playing significant roles inside and outside Korea in their professional fields.

[Seoul Campus](#)

Seoul Campus has a world-class education with a state-of-the-art ubiquitous educational environment and is also located in the Seodaemun district in the center of Seoul. Its proximity to the area of Shinchon, known as a university town rich in youth culture, allows students to share their energy, passion, and creative ideas in their personal growth. Students may deepen and enrich their academic and social experiences by collaborative activities with other students from nearby universities. It has colleges of Humanities, Social Science, Business Administration, Law, and ICT Convergence in university.

[Yongin Campus](#)

The City of Yongin, where the Natural Science Campus is located, is known as the biggest of the educational cities in the metropolitan area. Known as the center for Korea's high-tech industry, Yongin has been a popular destination for the semiconductor industry, and many other high-tech-related facilities. Also, a state-of-the-art 'SK Hynix Semiconductor Complex' will be built near the campus. It is also endowed with rich elements of cultural heritage, attracting many foreigners to experience Korean culture and traditions. It has colleges of Natural Science, Engineering, Arts and Physical Education Architecture, and ICT Convergence in university.

[Graduate programs](#)

- Graduate School : Master's, Ph.D., and Integrated Master's/Ph.D. programs
- Special Graduate School : Great opportunity to enhance career or launch a new one by attending evening courses

17. Global competence

■ International Education Quality Assurance System

Myongji has been designated by the Korean Ministry of Education as an institution accredited to receive and manage international students for its excellence in teaching and administration (International Education Quality Assurance System 2014~2020).

- As a result of the national project administered by the Ministry of Education aimed at assessing the basic competence of institution of higher education in Korea, Myongji University was granted **10 billion KRW for the period from 2022 to 2024 (3 years)** as it has demonstrated high evaluation standards.

■ Official testing site for the Test of Proficiency in Korean(TOPIK)

Designated by the Ministry of Education as an official testing venue for the Test of Proficiency in Korean(TOPIK)

■ College of Business Administration

- 2009: Korean Association of Business Education Accreditation (KABEA)
- 2014: 5-year renewal for both undergraduate and graduate schools
- 2019: Renewal of KABEA

■ College of Engineering

- Accreditation by Accreditation Board for Engineering Education of Korea (ABEEK)
- 2020: 3- or 6-year ABEEK Accreditation, in accordance with the following Accreditation Reviews
 - *3 out of 10 Departments in the College of Engineering: Next General Review (NGR) *6-year ABEEK Accreditation
 - *4 out of 10 Departments in the College of Engineering: IR (Interim Report) *3-year ABEEK Accreditation
 - *3 out of 10 Departments in the College of Engineering: IV(Interim Visit *3-year ABEEK Accreditation
- The only university in Korea of which all departments have passed the accreditation review at the same time

■ College of Architecture

- 2007: First in Korea for the accreditation of 5-year BA architecture program by International Union of Architects(UIA)
- 2007: First in Korea for the accreditation by Korea Architectural Accrediting Board(KAAB)
- 2011: First in Korea to receive a full mark from the accreditation review
- 2017: KAAB Accreditation for Traditional Korean Architecture Major

■ High-tech laboratory and research facility aimed at improving research capacity for basic science and increasing International research competitiveness

- Laboratory for Process Diagnosis of Semiconductor in the Department of Electronics Engineering
- Hybrid Structural Testing Center, largest in scale in Korea, externally funded by the various institutions/research centers



Tel. 031-324-1055

Email grad@mju.ac.kr

Address

(17058) Office of International Students Support Team, 116 Myongji-ro, Cheoin-gu, Yongin-si, Gyeonggi-do, 17058, KOREA
